** **

**APPLICATION FOR A BSCB/Company of Biologists SUPPORT GRANT**

Title......

First name: ....................................

Surname.............................................

Professional Address\*.................................................................................................. ...................................................................................................................................... ......................................................................................................................................

Academic Tel:......................... Academic Email\*...........................................................

BSCB Membership Number ..................

(\*please TYPE or print clearly. Forms without this information or illegible will not be processed)

I wish to apply for a BSCB/CoB travel grant for the following reason (please tick appropriate box):

⬜ to attend a meeting/conference

⬜ to attend a workshop or training course

⬜ to support a re-training event

**Event title**:

**Place and date**:

**Applications can be made at any time, but only before the event**

**Please attach a brief (max 1 page A4) supporting letter and a copy of any abstract submitted to the meeting for which funding is requested**. Names of all authors should appear on the abstract.

If attending a meeting, will you be presenting a poster or talk? YES ⬜ NO ⬜

If yes, please attach a copy/abstract.

**Please give a breakdown of the costs, i.e., registration fee, travel expenses, accommodation).**

Please give total costs in local currency and sterling equivalent.

NB: Please make sure you membership is up to date as you will not be eligible if it has lapsed.

Include bank account name:

Bank account number

Sortcode:

**Please attach a letter from the Head of Department or Finance Officer** to verify that you have no external funding streams that can support attendance of meetings, conferences, workshops, practical courses, PI laboratory management courses and courses to re-train.

Please return the completed form **by email** to Dr. Julie Welburn [julie.welburn@ed.ac.uk](mailto:E.Hettema@sheffield.ac.uk)