



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to: Membership Type: Please indicate which type **BSCB** Administration Office c/o Hg3 Conferences Ltd £40.00 BSCB Individual Full 1 Year 4 Dragon Road **BSCB Individual Student 1 Year** £20.00 Harrogate HG1 5DF **BSCB** Individual Retired/Emeritus £20.00 **BSCB** Individual School Teacher £20.00 Service user number Name(s) of account holder(s): 4 5 1 Reference: BSCB Membership Number (Reference) Bank/Building Society account number: Instruction to your Bank or Building Society Branch sort code: Please pay the British Society for Cell Biology Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain within the British Society for Cell Biology and, if so, details will be passed electronically to my Bank/Building Society. Name and full postal address of your Bank or Building Society: To: The Manager Bank/Building Society Signature(s) Date Postcode

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

This guarantee should be detached and retained by the payer.

## The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit, CAF Re: British Crystallographic Association will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request CAF Re: British Crystallographic Association to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, by CAF Re: British Crystallographic Association or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society If you receive a refund you are not entitled to, you must pay it back when CAF Re: British Crystallographic Association asks you to
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify the BCA Administration Office.